



Date of Memo: September 12, 2023
Current Meeting: September 21, 2023
Board Meeting: September 27, 2023

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors
THROUGH: President/CEO Inez P. Evans
FROM: Senior Director of Strategic Planning Brooke Thomas, AICP
SUBJECT: Consideration and approval of Task Order #2 for a Phase II Environmental Assessment at the East Campus

ACTION ITEM A – 7

RECOMMENDATION:

In a manner consistent with IPTC contract award standards, it is requested that the Board authorize IPTC’s President/CEO to execute a new task order (Task Order #2, Contract No. 22-06-453), in an amount not to exceed \$106,120, for the purposes of conducting a Phase II Environmental Assessment at the East Campus.

BACKGROUND:

In December 2022, IPTC selected CDM Smith to prepare a Master Plan for expansion at East Campus. One task order has been issued to date for master planning services. The scope for Task Order #1 includes preparation of conceptual designs and alternatives for how IPTC could utilize the East Campus properties to meet long-term agency needs, while creating a safe and operationally efficient flow. This work is expected to be complete by the end of this year.

DISCUSSION:

Task Order #2 is needed to cover services for Phase II environmental testing and documentation of the 9625 E. 33rd Street property that IPTC intends to acquire for a future Operations Center & Fleet Terminal. IPTC committed to conducting this work as a requirement of receiving NEPA approval from the Federal Transit Administration. Additionally, this environmental assessment will be used to inform site appraisals and an eventual selling price. The information collected during the testing will further inform the completion of the East Campus Master Plan.

ALTERNATIVES:

These services are required to progress acquisition activities for the subject property.

FISCAL IMPACT:

Funding for this task order is budgeted as part of the East Campus project in the Capital Plan.

DBE/XBE DECLARATION:

CTL Engineering, an MBE certified subconsultant to CDM Smith for this contract, will perform approximately 87% of the work for this task order.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action will be reviewed by the Finance & Service Committee on September 21, 2023.